

THE AMERICAN SURGEON



Southeastern Surgical Congress

The **Southeastern Surgical Congress** (SESC) is seeking a new Editor in Chief for **The American Surgeon** (TAS) to replace Dr. J. David Richardson who has served in this role for over 15 years. The Congress and TAS readership have been generously influenced by the dedication, leadership and vision that Dr. Richardson demonstrated throughout his tenure.

The Journal was established in 1946 and has developed into a leading international outlet for clinical advances in surgical knowledge. SESC owns and publishes TAS monthly. It is the official journal of the Congress and the Southern California Chapter of the American College of Surgeons. In addition to publishing papers presented at the annual meetings of the associated organizations, the journal publishes selected unsolicited manuscripts as well.

The Editor in Chief will serve a five-year term, eligible for renewal, from January 1, 2020 to December 31, 2024. There will be a two-month orientation period with the present editors' term, to provide a transition to facilitate an effective changeover. The Editor in Chief will be responsible for producing twelve issues of TAS each year.

The TAS Editor in Chief receives financial support from SESC to operate the editorial office and handle the editorial responsibilities. SESC provides an annual salary and pays for the editor to travel to SESC Annual Meetings, operating expenses, and other costs associated with the Journal. Additionally, a managing editor will be provided to assist with the duties of TAS production.

The ideal candidate has an established reputation in the surgical field and a solid track record in publishing. The candidate must also have experience working on peer-reviewed journals and serving on editorial boards.

EDITOR IN CHIEF RESPONSIBILITIES

The journal currently receives over 850 submissions a year and so the ability to meet deadlines and respond to submissions in a regular and timely manner is essential. In addition, it is anticipated that approximately 8-12 hours maximum per week will be devoted to editorial activities and responsibilities of the role.

1. Manage the Journal's operations to ensure successful monthly publication
2. Maintain standards for the decision making for acceptance of manuscripts to ensure scientific integrity and ethics
3. Lead and direct the peer review and selection process of submitted manuscripts for publication
4. Personally edit and revise brief reports from the meeting posters
5. Attract reviewers who will promptly review papers
6. Communicate editorial suggestions and decisions to authors in a timely and efficient manner
7. Edit accepted manuscripts to meet the journal's style and standards
8. Organize the selected content for each monthly issue of the journal to meet the agreed publications schedule
9. Recommend, for approval by SESC, for candidates to serve on the Editorial Board or as Associate Editors
10. Contribute to the Journal's development strategy in collaboration with the editorial team and SESC
11. Advance the quality and perception of the Journal
12. Attend SESC Annual Meetings and Executive Committee Meetings (as requested) to represent the Journal
13. Develop external relationships and serve as an ambassador for the Journal to attract readers and authors
14. Work collaboratively and collegially with the Journal publisher and affiliates
15. Maintain ongoing communication and collaboration with the SESC Leadership and headquarters

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APPLICATION CHECKLIST

Deadline: Friday, July 26, 2019

- ✓ **Personal Statement** outline your reasons for seeking the position (250 words maximum)
- ✓ **Highlight Important Qualifications** detail applicable skills and experiences specific to the role (250 words maximum)
- ✓ **Upload a copy of your CV**
- ✓ **Overall Objectives** address your vision to preserve and enhance the identity of *The American Surgeon* during your five-year tenure (250 words maximum)
- ✓ **Outline your Previous Contributions and explain your Commitment to SESC** (250 words maximum)
- ✓ **Upload (2) Letters of Recommendation**
- ✓ **Upload Photo/Headshot**

SELECTION PROCESS & TIMELINE

Friday, July 26, 2019

Deadline for proposals

August 2 – 23, 2019

Search Committee reviews proposals

August 30, 2019

Search Committee identifies top candidates to proceed to interview round

Monday, October 28, 2019

Top candidates invited to interview in person with selection committee in San Francisco during the ACS Clinical Congress

November 2019

SESC formally announces Editor in Chief. Two-month orientation/transition period.

January 1, 2020

Newly appointed Editor in Chief accepts full responsibility for Journal production.

Submit Application

We look forward to receiving a robust and diverse pool of applicants for this editorship.

Questions?

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